Theme	Action No.	Action	Details	Lead	How funded	34520	9 Aug-20 Sep-30 Oct-21	Nov-20	Dec-20	ian-21	Feb-21 Mar-21 Apr-2	21 May-21	Jun-21	346-21 A	ng-21 Se	p21 0x1-21 Nov	21 Dec-21	ine-22	Feb-22 Mar-22	Apr-22 May	22 Jun-22	34-22	Aug-22 Sep-	2 0ct-22	Nov-22 Dec-23
Land identification and aquisition	1	Identify and pucrhase suitable land following robust due dillgence and Executive approval (27/08/2020)		CYC/NC	CYC NF Capital																				
Projectsupport	2	Identify/recruit CYC project team to design and manage the project	1 x fte project manager / 1 x 0.6 fte (7 weeks) Woodland engagement manager	CYC/WB	CYC NF Revenue / Potential WRF Revenue 2020/21 / Potential GRCF (tbc)																				
Governance	3	Stakeholder Advisory Group'	Agree Terms of Reference and project governance arrangement	CYC/PM	CYC NF Revenue																				
	4	Consider/design an approach to project evaluation		CYC/PM																					
	5	Annual Communications Plan (Incl. associated resources)		CYC/JC	CYC Comms																				
Communications	6	York Community Woodland web presence	Containing details of the site, outline vision and objectives, how to register an interest and be kept updated and project contact details	CYC/JC	CYC Comms																				
	7	York Community Woodland mailbox		CYC/JC	CYC Comms																				
Stakeholder & Community Engagement	8	Develop and agree a Community and stakeholder engagement framework and plan	To inform overall project vision and objectives (including priority engagement with relevant elected representatives)	CYC/JC	CYC NF Revenue																				
	9	implement Phase 1 of the engagement plan - initial stakeholder mapping and relationship management	Establish a database of stakeholders and a register re. offers of help, Make initial contact with stakeholders and map related projects/initiatives. Collate examples of best practice in woodland design & creation	CYC/JC	CYC NF Revenue																				
	10	Implement Phase 2 of the the Community and stakeholder engagement plan - Full consultation to infom a 'community vision' and the ongoing woodland design process	Utilise a range of engagement approaches including guided site walks, woodland 'fair', practical hands on planing opportunities (e.g. wildflower meadow) and curated social media conversations	CYC/IC	CYC NF Revenue / Potential WRF Revenue 2020/21 (tbc) / Potential GRCF (tbc)																				
	11	Implement Wildflower meadow mini project as part of the community engagement plan			CYC NF Revenue / Potential WRF Revenue 2020/21 (tbc) / Potential GRCF (tbc)																				
	12	Report outcomes of early community engagement and agree a 'community-owned vision' and objectives to inform final woodland design and long-term woodland management options		CYC/JC	CYC NF Revenue / Potential WRF Revenue 2020/21 (tbc) / Potential GRCF (tbc)																				
	13	Develop and implement Phase 3 of the enagegement plan- opportunities for long-term community involvement / management	Setting out opportunities for ongoing resident and stakeholder engagement, volunteering and skills development throughout the woodland planning and creation process	CYC/JC	CYC NF Revenue / Potential WRF Revenue 2020/21 (tbc) / Potential GRCF (tbc)																				
Site planning and regulations	14	Detailed Site Appraisal (DSA) See separate Brief)	To fully understand the site (soil, water, habitats, biodiversity, landscape, heritage assets, utilities etc.) and to inform subsequent woodland design/layout. To include large-scale annotated maps/drawings of the site's key features, opportunities and constraints	CFT	CYC NF Revenue / Potential WRF Revenue 2020/21 (tbc) / Potential GRCF (tbc) / Potential WCPG (tbc)																				
	15	Design Concept Plan/s(DCP) See separate Brief	A tool for early community engagement. Includes internal stakeholder agreement of concept	OFT	CYC NF Revenue / Potential WRF Revenue 2020/21 (tbc) / Potential GRCF (tbc) / Potential WCPG (tbc)																				
	16	Agree a Final Woodland Design Brief	Based on the agreed community vision and objectives, DSA (site conditions, opportunities and constraints) and initial DCP	CYC																					
	17	Final Woodland Design Plan (FWDP)	Based on feedback from initial stakeholder engagement, agreed community vision/objectives and DSA	CFT / Other (tbc)	CYC NF Revenue / Potential WRF Revenue 2020/21 (tbc) / Potential GRCF (tbc) / Potential WCPG (tbc)																				
	18	Secure Forestry Commission woodland approval incl. EIA pre-screening requirements	Ensure the plan meets Forestry Commission's UK Forest Standard (UKFS) and that Environmental Impact Assessment (EIA) requirements are fully met to secure woodland approval	CFT/CYC																					
	19	Formal public consultation on Final Woodland Design Plan		CYC	CYC NF Revenue									T											
Delivery	20	Research and develop options for long-term sustainable woodland management	In partnership with community stakeholders and relevant bodies - by Jul/Aug 2021		CYC NF Revenue / Potential WRF Revenue 2020/21 - 2021/22 (tbc) / Potential GRCF (tbc)																				
	21	Identify and secure appropriate <b>funding option/s</b> to best support delivery of the Final woodland design plan	As Concept Plan is developed appropriate funding options will emerge, and be considered. With final options to be confirmed by Au/Sep 2021 on aagreement and FC approval of a Final Woodland Design Plan	CFT	CYC NF Revenue / Potential WRF Revenue 2020/21 - 2021/22 (tbc) / Potential GRCF (tbc)																				
	22	Draft specification for woodland creation delivery partner procurement		CYC/GFT	CYC NF Revenue / Potential WRF Revenue 2020/21 (tbc) / Potential GRCF (tbc)																				
	23	agreed woodland design plan	To consider the right balance between commercial and community planting, direct procurement of contracors or through a woodland 'Delivery Partner' (e.g. Woodland Trust, or commercial operator)	CYC/CFT	CYC NF Revenue / Potential WRF Revenue 2020/21 (tbc) / Potential GRCF (tbc)																				
	24	Commence Phase 1 infrastructure works and tree planting (2021/22 season)		твс	CYC NF Capital / Countryside Stewardship Fund / Trees for Climate Fund																				
	25	Commence Phase 2 infrastructure works and tree planting (2022/23 season)		твс	CYC NF Capital / Countryside Stewardship Fund / Trees for Climate Fund																				